

# Micro Market Training Centre

## Brockville Application Training Schedule 2012



### FEBRUARY

Mon	Tue	Wed	Thu	Fri
		1 MS Access Level I	2 ADOBE Illustrator	3 MS Word Level I
6 PowerPoint Level 1	7 MS Excel Level I	8 MS Access Level II	9 ADOBE Photoshop	10 MS Word Level II
13 PowerPoint Level II	14 MS Excel Level II	15 MS Access Level III	16 ADOBE InDesign	17 MS Word Level III
20 Family Day	21 MS Excel Level III	22 SharePoint Foundations 2010 Basic	23 ADOBE Acrobat	24 MS Visio Professional
27 MS Project Level I	28 MS Project Level II	29 MS Outlook		

### ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 or 2 are \$215.00 each level per person plus HST  
 Level 3 is \$255.00 per person plus HST

### OTHER COURSES AVAILABLE

- SharePoint Foundation 2010** - \$375.00 each level per person
- Sharepoint Designer 2007** - \$375.00 each level per person
- Crystal Reports** - \$950.00 each level per person
- Adobe Photoshop** - \$375.00 each level per person
- Adobe InDesign** - \$375.00 each level per person
- Adobe Illustrator** - \$375.00 each level per person
- MS Project** - \$375.00 each level per person
- MS Visio** - \$375.00 per person
- MS Outlook** - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

### ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

#### Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

**For all Training Inquiries please contact us at:**

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