

Micro Market Training Centre

Kingston

Application Training Schedule 2010



AUGUST

Mon	Tue	Wed	Thu	Fri
2 CIVIC HOLIDAY	3 MS SharePoint Designer 2007	4 MS Outlook	5 ADOBE Acrobat	6 MS Word Level I
9 PowerPoint Level 1	10 MS Excel Level I	11 MS Access Level I	12 ADOBE Illustrator	13 MS Word Level II
16 PowerPoint Level II	17 MS Excel Level II	18 MS Access Level II	19 ADOBE Photoshop	20 MS Word Level III
23 MS Project Level I	24 MS Excel Level III	25 MS Access Level III	26 ADOBE InDesign	27 MS Visio Professional
30 MS Project Level II	31 MS Excel Level I			

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person
Levels 3 & 4 are \$255.00 each level per person

OTHER COURSES AVAILABLE

InfoPath 2007 - \$325.00 per person
Sharepoint Designer 2007 - \$375.00 each level per person
Crystal Reports - \$1000.00 each level per person
Adobe Photoshop - \$325.00 each level per person
Adobe InDesign - \$325.00 each level per person
Adobe Illustrator - \$325.00 each level per person
MS Project - \$325.00 each level per person
MS Visio - \$325.00 per person
MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

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