

Micro Market Training Centre

Kingston

Application Training Schedule 2010



FEBRUARY

Mon	Tue	Wed	Thu	Fri
1 PowerPoint Level 1	2 MS Excel Level 1	3 MS Access Level I	4 MS SharePoint Designer 2007	5 MS Word Level I
8 PowerPoint Level II	9 MS Excel Level II	10 MS Access Level II	11 Illustrator CS3	12 MS Word Level II
15 FAMILY DAY	16 MS Excel Level III	17 MS Access Level III	18 Photoshop CS3	19 MS Word Level III
22 MS Outlook	23 MS Excel Level 1	24 MS Project Level I	25 MS Project Level II	26 MS Visio Professional

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person
Levels 3 & 4 are \$255.00 each level per person

OTHER COURSES AVAILABLE

InfoPath 2007 - \$325.00 per person
Sharepoint Designer 2007 - \$375.00 each level per person
Crystal Reports - \$1000.00 each level per person
Adobe Photoshop - \$325.00 each level per person
Adobe InDesign - \$325.00 each level per person
Adobe Illustrator - \$325.00 each level per person
MS Project - \$325.00 each level per person
MS Visio - \$325.00 per person
MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

700 Progress Avenue
Kingston ON K7M 4W9

Local (613) 634-8125 Ext. 4
Toll free 877-996-6622
Fax (613) 634-8130



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