

Micro Market Training Centre

Kingston

Application Training Schedule 2010



JULY

Mon	Tue	Wed	Thu	Fri
			1 CANADA DAY	2 MS Word Level I
5 PowerPoint Level 1	6 MS Excel Level I	7 MS Access Level I	8 ADOBE Illustrator	9 MS Word Level II
12 PowerPoint Level II	13 MS Excel Level II	14 MS Access Level II	15 ADOBE Photoshop	16 MS Word Level III
19 MS Project Level I	20 MS Excel Level III	21 MS Access Level III	22 ADOBE InDesign	23 MS Visio Professional
26 MS Project Level II	27 MS Excel Level I	28 MS SharePoint Designer 2007	29 ADOBE Acrobat	30 MS Outlook

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person
Levels 3 & 4 are \$255.00 each level per person

OTHER COURSES AVAILABLE

InfoPath 2007 - \$325.00 per person
Sharepoint Designer 2007 - \$375.00 each level per person
Crystal Reports - \$1000.00 each level per person
Adobe Photoshop - \$325.00 each level per person
Adobe InDesign - \$325.00 each level per person
Adobe Illustrator - \$325.00 each level per person
MS Project - \$325.00 each level per person
MS Visio - \$325.00 per person
MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

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