

# Micro Market Training Centre

## Kingston

### Application Training Schedule 2010



#### JUNE

Mon	Tue	Wed	Thu	Fri
	1 MS Excel Level 1	2 MS Access Level I	3 MS SharePoint Designer 2007	4 MS Word Level I
7 PowerPoint Level 1	8 MS Excel Level II	9 MS Access Level II	10 Illustrator CS3	11 MS Word Level II
14 PowerPoint Level II	15 MS Excel Level III	16 MS Access Level III	17 Photoshop CS3	18 MS Word Level III
21 MS Project Level I	22 MS Excel Level 1	23 Crystal Reports Level 2 Day 1	24 Crystal Reports Level 2 Day 2	25 MS Visio Professional
28 MS Project Level II	29 MS Outlook	30 InDesign CS3		

#### ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person  
Levels 3 & 4 are \$255.00 each level per person

#### OTHER COURSES AVAILABLE

**InfoPath 2007** - \$325.00 per person  
**Sharepoint Designer 2007** - \$375.00 each level per person  
**Crystal Reports** - \$1000.00 each level per person  
**Adobe Photoshop** - \$325.00 each level per person  
**Adobe InDesign** - \$325.00 each level per person  
**Adobe Illustrator** - \$325.00 each level per person  
**MS Project** - \$325.00 each level per person  
**MS Visio** - \$325.00 per person  
**MS Outlook** - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

#### ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

#### Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

**For all Training Inquiries please contact us at:**

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