

Micro Market Training Centre

Kingston

Application Training Schedule 2010



MAY

Mon	Tue	Wed	Thu	Fri
3 PowerPoint Level 1	4 MS Excel Level 1	5 MS Access Level I	6 MS SharePoint Designer 2007	7 MS Word Level I
10 PowerPoint Level II	11 MS Excel Level II	12 MS Access Level II	13 Illustrator CS3	14 MS Word Level II
17 MS Project Level I	18 MS Excel Level III	19 MS Access Level III	20 Photoshop CS3	21 MS Word Level III
24 Victoria Day	25 MS Excel Level 1	26 Crystal Reports Level 1 Day 1	27 Crystal Reports Level 1 Day 2	28 MS Visio Professional
31 MS Project Level II				

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person
Levels 3 & 4 are \$255.00 each level per person

OTHER COURSES AVAILABLE

InfoPath 2007 - \$325.00 per person
Sharepoint Designer 2007 - \$375.00 each level per person
Crystal Reports - \$1000.00 each level per person
Adobe Photoshop - \$325.00 each level per person
Adobe InDesign - \$325.00 each level per person
Adobe Illustrator - \$325.00 each level per person
MS Project - \$325.00 each level per person
MS Visio - \$325.00 per person
MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

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