

Micro Market Training Centre

Kingston

Application Training Schedule 2010



OCTOBER

Mon	Tue	Wed	Thu	Fri
				1 MS Word Level I
4 PowerPoint Level 1	5 MS Excel Level I	6 MS Access Level I	7 ADOBE Illustrator	8 MS Word Level II
11 HOLIDAY	12 MS Excel Level II	13 MS Access Level II	14 ADOBE Photoshop	15 MS Word Level III
18 MS Project Level I	19 MS Excel Level III	20 PowerPoint Level II	21 ADOBE InDesign	22 MS Word Level IV
25 MS Project Level II	26 MS Excel Level I	27 MS Access Level III	28 MS Visio Professional	29 MS Outlook

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person
 Levels 3 & 4 are \$255.00 each level per person

OTHER COURSES AVAILABLE

- InfoPath 2007 - \$325.00 per person
- Sharepoint Designer 2007 - \$375.00 each level per person
- Crystal Reports - \$1000.00 each level per person
- Adobe Photoshop - \$325.00 each level per person
- Adobe InDesign - \$325.00 each level per person
- Adobe Illustrator - \$325.00 each level per person
- MS Project - \$325.00 each level per person
- MS Visio - \$325.00 per person
- MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

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