

Micro Market Training Centre

Kingston

Application Training Schedule 2010



SEPTEMBER

Mon	Tue	Wed	Thu	Fri
		1 MS SharePoint Designer 2007	2 MS Outlook	3 MS Word Level I
6 LABOUR DAY	7 MS Excel Level I	8 MS Access Level I	9 ADOBE Illustrator	10 MS Word Level II
13 PowerPoint Level 1	14 MS Excel Level II	15 MS Access Level II	16 ADOBE Photoshop	17 MS Word Level III
20 PowerPoint Level II	21 MS Excel Level III	22 MS Access Level III	23 ADOBE InDesign	24 MS Visio Professional
27 MS Project Level I	28 MS Project Level II	29 MS Excel Level I	30 ADOBE Acrobat	

ALL MS OFFICE -WORD, EXCEL, ACCESS AND POWERPOINT COURSES

Levels 1 & 2 are: \$215.00 each level per person
 Levels 3 & 4 are \$255.00 each level per person

OTHER COURSES AVAILABLE

InfoPath 2007 - \$325.00 per person
Sharepoint Designer 2007 - \$375.00 each level per person
Crystal Reports - \$1000.00 each level per person
Adobe Photoshop - \$325.00 each level per person
Adobe InDesign - \$325.00 each level per person
Adobe Illustrator - \$325.00 each level per person
MS Project - \$325.00 each level per person
MS Visio - \$325.00 per person
MS Outlook - \$255.00 per person

Dates for courses are tentative until the minimum class requirements are met.

Corporate group rates & on-site prices available upon request

ROOM RENTAL

All classrooms are fully equipped and can seat up to 14 participants. Each classroom rental includes the very latest technology - high speed Internet, video projection systems and a wide range of operating systems to choose from.

Room Features

- High speed internet connections
- Networked, up to date equipment
- Technical support on site
- Administrative staff on site
- Onsite catering available
- Special rates for long-term rental

For all Training Inquiries please contact us at:

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